

graduate
UNIVERSITY AT BUFFALO
graduate

Application and Admission Information for International Graduate Students



INSTRUCTIONS:

Read and follow all instructions carefully. Failure to follow instructions may delay the consideration of your application. For more information about graduate programs, visit www.grad.buffalo.edu/pros-stud or send e-mail to gradrecruit@buffalo.edu.

1. Complete all items of the application form. Please print neatly or type.
2. Include the following items with this application:
 - A. Academic Transcripts** Academic transcripts in the original native language for all schools attended after secondary school must be submitted with this application. Transcripts are official only if enclosed in sealed envelopes as issued by the institution attended. Transcripts must be original or certified true copies; certified copies are accepted only if certified by the issuing school's office of records or the examinations office and properly signed and stamped (certifications made by an academic department or an outside notary office are not acceptable).
 - B. Proof of Graduation** Proof of graduation in the original native language must be submitted with this application. In some cases, proof of graduation may be noted on the academic transcript. However, students applying from Afghanistan, Bangladesh, India, and P.R. China must submit properly certified copies of their actual graduation certificates/degree certificates (proof of graduation noted on the transcript is not sufficient).
 - C. Official English translations** of academic transcripts and proof of graduation. Translations made by the applicant are not acceptable.
 - D. Supplemental Materials Required by the Academic Department** The academic department to which you are applying may require additional materials and documents (for example, portfolios, sample written work, statements of purpose, letters of recommendation, etc.). Check with the academic department regarding required supplemental materials. Include all required materials with this application.
 - E. Financial Documentation** All international applicants must document their ability to meet all educational and personal expenses for the entire period of intended study before this university can issue a Certificate of Visa Eligibility (the I-20 or IAP-66). Complete and return the enclosed UB International Financial Form. Financial documentation is required for visa issuance only. The information will in no way affect your application for admission or for departmental financial awards. Students who are requesting departmental financial assistance must still submit adequate financial documentation with their application.
 - F. Visa Documentation** If you are currently studying in the U.S. and plan to transfer to UB, please include a photocopy of your I-20 with the INS Admission Number (this number is usually handwritten on the I-20 or can be found on your I-94 Arrival/Departure Card).
 - G. Application Fee** Submit a bank draft drawn on a U.S. bank, or a money order in the amount specified on the last page of the application form.
3. **English Language Proficiency** All applicants who are not native speakers of English, including those who are transferring from or who have completed degree programs at other U.S. colleges or universities, must demonstrate proficiency in the English language with either the TOEFL or the IELTS.
 - A. TOEFL** The university's minimum score for the Test of English as a Foreign Language (TOEFL) is 550 (paper-based) or 213 (computer-based). Some academic departments have a higher minimum score. Some academic departments permit conditional admission if the university's minimum score has not been met. Check with the department to which you are applying regarding their specific TOEFL requirements. TOEFL score reports must be dated within two years of enrollment in this university. The UB school code for the paper-based test is 2925. The UB designation for the computer-based test is "St. U. of NY, Center at Buffalo (U.)." Further information about the TOEFL may be obtained from the Internet at www.toefl.org.
 - B. IELTS** UB also accepts the International English Language Testing System (IELTS) as proof of English language proficiency. UB requires an overall band score of 6.5 with no individual band score less than 6.0. The university does not offer conditional admission with an IELTS score. Some academic departments require that applicants also meet the TOEFL requirement. Check with the department to which you are applying. Please request that IELTS results be sent to the University at Buffalo. Further information may be obtained on the Internet at www.ielts.org.
4. **Test Scores** Official score reports for required standardized tests (GRE, GMAT, etc.) must be submitted to the academic department by the testing agency. Check with the department to which you are applying regarding their specific test requirements. Photocopies and student copies are not acceptable.

9. Permanent Address

City

State/Province

Country

Postal Code

E-mail Address _____

Telephone _____

Fax _____

10. Check here if you wish to identify yourself as physically or learning disabled.

11. Semester and Year you desire to begin studies:

Fall _____ Spring _____
Year Year

12. Department to which you are applying: _____

Area of specialization within department: _____

13. Degree for which you are applying:

Masters. Do you plan to continue for your doctorate? Yes No

Doctorate.

Certificate Program.

Nondegree.

14. Do you wish to be considered for financial aid in the form of a Graduate, Research, or Teaching Assistantship?

Yes No

If you are not awarded an assistantship, will you be able to enroll? Yes No

15. Please specify your native language: _____

16. Date you took or will take the TOEFL:

_____/_____
Month Year Total Score

Be sure to request that official TOEFL scores be sent to UB. The UB school code for the paper-based test is 2925. The UB designation for the computer-based test is "St. U. of NY, Center at Buffalo (U)."

17. Date you took or will take IELTS (see English Language Proficiency instructions):

_____/_____
Month Year Overall Band Score

18. Admission Tests If the department to which you are applying requires additional tests other than the TOEFL or IELTS (see departmental instructions), enter the name of the test, the date and location you will take or have taken this test, and your score (if known). Official score reports issued by the testing agency are in all cases required.

Test	Date	Location	Score
GRE			/ / Verbal / Quantitative / Analytical

19. If the department to which you are applying requires Letters of Recommendation (see departmental instructions), enter the names, titles, and address information of persons who will submit these letters on your behalf.

Name	Title	Address	Telephone	E-mail

20. Educational History Enter the names of all post-secondary institutions attended (beginning with the most recent). Enter the institution name, its location, dates of attendance (month/year), major field of study, and the exact name of the degree received (or expected) in both the original native language and English. Enter the Cumulative Quality Point Average only for U.S. colleges and universities attended. (See instructions regarding the submission of transcripts.)

Name of Institution	Location (City, Country)	Date of Attendance Start Finish	Major Field	Degree Received or Expected	CQPA (U.S. Only)

21. Employment History List below all positions held, employers, locations (city and country), dates of employment, and the nature of your duties. Include your present position.

Position	Employer	Location	From	To	Nature of Duties

22. Foreign and Computer Languages List languages (other than English) and computer languages which you are able to use in research.

If you are not a U.S. Citizen, complete this section.

23. City and Country of Birth: _____
City Country

24. Country of Citizenship: _____

25. Are you a Permanent Resident of the U.S.? Yes No

26. If you are not a Permanent Resident, have you applied for permanent resident status? Yes No

27. If you are currently holding a U.S. visa,
please indicate visa type and expiration date: _____ / _____
Visa Type Month Year

28. If you are currently holding an F-1 Student Visa, please see the Visa Documentation instructions.

29. Check here if you will need an F-1 Student Visa to enter the U.S.

30. Canadian Citizens and Landed Immigrants only.

I will commute from Canada and study: Full Time Part Time

I will establish temporary residence in the U.S.

I CERTIFY THAT ALL INFORMATION ON THIS APPLICATION FORM IS TRUE TO THE BEST OF MY KNOWLEDGE. I understand that withholding information requested on this application, giving false information, or submitting fraudulent and falsified documents may make me ineligible for admission or subject to dismissal.

Applicant's Signature _____ Date _____

Application Fee Include a bank draft (drawn on a U.S. bank) or a money order in the amount of US \$ _____ payable to "University at Buffalo." Be sure to indicate your full name on the bank draft or money order.

Deadlines Completed application including the application form and ALL academic credentials must be received before the following dates:

For Fall Admission: _____

For Spring Admission: _____

Persons applying for assistantships are advised to check with the department to which they are applying regarding application deadlines. Review departmental instructions carefully regarding more specific deadlines.

Mail this application, the application fee, any additional forms required by your department, transcripts (in sealed envelopes from the university attended), and financial statements to: